

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
May 14, 2024
6:00p.m.**

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 5:30 to 5:55 pm to discuss personnel, litigation and real property matters.

Attending this meeting were Supervisors Bronwyn Kolovich, Frank Wise and Harlan Shober. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director; Jennifer Slagle-Director of Engineering and Planning; Ashley Neptune-Township Engineer; Parks and Recreation Director, Angela O'Conner; Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police

VISITORS TIME

Clift Timko 449 Spruce Lane spoke on behalf of Summerfield Woods HOA. He has asked the township for help. The developer of Summerfield Woods has not completed punch list items required or asked the township to take over their roadways. The HOA has been responsible for snow removal since this development has not been completed. They are aware of the township holding the bond as security but have asked if they can mediate the developer finishing his items as he doesn't seem concerned with the bond.

Mr. Liekar will investigate what measures the township can take to have this developer finish the outstanding items. They may be able to give him a deadline to finish these items.

The township has been in touch with the developer and asked to set up a meeting with no response. The township cannot take over the roadways until the items are complete and the developer asks the township to take the road over.

Broc Sleek 50 Sulky Manor spoke on behalf of the homeowners on Sulky. When they purchased their homes, they were under the understanding their homes were on a public roadway. Their deed does not state their roadway is private. They have investigated the county records and have conflicting information. They also mentioned a private roadway cannot have more than four dwellings. There is a fifth dwelling being built on Sulky. They are asking the board for information regarding these issues.

The township has never taken over this roadway and has it listed as a private drive on the land development plans. Private drives are owned and maintained by the property owners sharing this roadway.

Mr. Liekar is going to investigate this item.

Darcie Briggs 125 Welsh Road has asked the board if Public Works can mow back the overgrown trees and brush. He also asked about the cement barriers that are blocking a portion of the roadway.

Public Works will place this item on their tiger mowing list. The township was unable to secure the grant for Welsh Road where the barriers are located. The township will be repairing this roadway issue.

DEVELOPERS TIME

1. A motion was made by Mr. Wise and seconded by Mr. Shober to approve the Financial Security Reduction request Belmont Phase I in the amount of \$138,064.25 for completed improvements, thereby retaining \$134,640.00 for outstanding improvements as recommended by the Township Engineer in his letter dated April 26, 2024. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mr. Shober to approve the Financial Security Reduction request Belmont Phase II in the amount of \$20,197.00 for completed improvements, thereby retaining \$76,756.90 for outstanding improvements as recommended by the Township Engineer in his letter dated April 26, 2024. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mr. Shober to approve the modification request from Montgomery Bagwell from the requirements of §305-39 of the Chartiers Township Code of Ordinances, Subdivision and not require the extension of the sewer line to boundary line of the property being developed at 325 Wylie Avenue. All Supervisors voted yes. The motion carried 3-0.

SUPERVISOR REPORTS:

Mr. Wise - No Report

Mr. Shober- No Report

Mrs. Kolovich -Mrs. Kolovich introduced the New Community Center Director, Angela O'Conner, and the summer intern Matthew Thomas. She welcomed them to the township.

OLD BUSINESS

The Board of Supervisors meeting was adjourned into the Public Hearing on the Conditional Use Request for an ancillary dwelling at 90 Welsh Road at 6:37 pm.

Ms. Slagle entered the following into the record:

- Conditional use application and narrative dated March 10, 2024, and received by the Township on March 14, 2024
- Chapter 350 of the Chartiers Township code of Ordinances, "Zoning"
- Proof of publication for the Public Notices for this hearing as printed in the Observer Reporter on April 29, 2024, and May 6, 2024
- The neighboring property owner public notice letters, mailing list, and map dated May 3, 2024
- Photos of property Posting dated May 7, 2024

Planning Commission meeting of April 14, 2024, recommending approval of the proposed garage with apartment dwelling conditional use application for an ancillary dwelling.

The applicant Fred Cagni purchased this property two years ago. He is requesting this conditional use for his father. His father would like to live independently but live near his son and daughter in law. He is a contractor but will not be using this property as a business location.

There was no public comment.

The board's only concern, is if this property is ever sold and subdivided, as two homes are not to be permitted on one parcel.

Mr. Cagni does not plan on selling the property but agrees with the condition proposed by the board.

The public Hearing was adjourned into the regular board of supervisors meeting at 6:42 pm.

OLD BUSINESS:

1. Recess to Public Hearing on the Conditional Use Application for an ancillary dwelling at 90 Welsh Road.
2. A motion was made by Mr. Wise and seconded by Mr. Shober to approve the Conditional Use Request for the construction of an ancillary dwelling structure at 90 Welsh Road, Washington, PA 15301, also known as Washington County Parcel ID 170-013-00-00-0038-04, conditional upon, if this property is ever sold, it needs to be subdivided before the sale is allowed to take place, as recommended by the Chartiers Township Planning Commission at their meeting of April 16, 2024

and in accordance with the public hearing of May 14, 2024. All Supervisors voted yes. The motion carried 3-0.

3. A motion was made by Mr. Wise and seconded by Mr. Shober to ratify the tripartite agreement with the Local Government Academy and Matthew Thomas for the 2024 Municipal Intern Program. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mr. Shober to make an offer of employment for the position of Temporary Summer Laborer in the Public Works Department to Daniel Seaman conditional upon satisfactory completion of the pre-employment drug screening as recommended by the Director of Public Works and Township Manager. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mr. Shober to adopt a Proclamation to recognize National Police Week 2024 and to honor the service and sacrifice of those law enforcement Officers killed in the line of duty while protecting our communities and safeguarding our democracy and declare that May 10-16, 2024, is National Police Week in Chartiers Township. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mr. Shober to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

Comm. Center Oper. Fund: \$171.89; Capital Reserve Fund: \$146,048.00; Act 13 Fund: \$2,410.94; American Recovery Act Fund: \$9,444.00; Fire Tax Fund: \$14,684.69; Rev. Gaming Fund: \$7,866.51; Sewer Fund: \$3,908.32; Local Services Tax Fund: \$12,712.91; Payroll Fund: \$4,662.20

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2024 Sewer Rehab -Gateway evaluated the camera footage. Ms. Slagle will review the list for repairs.
2. 2024 Road Program -The contractors should be starting within the next two weeks.
3. Barnickel and Country Club -Gateway has received the speed study. It came in under the current speed limit. They will be collecting additional info before submitting to PennDOT.
4. **WEWJA Items-No Update for these items.**
 - a. Arden Pump Station
 - b. Arden Mines Sewage Project
 - c. WEWJA Act 537

5. Piatt Estates Punch List Status-There are Conservation District items that need to be closed out. This item is close to being closed out.
6. Ballfield Drainage Project-The weather unfortunately prolonged this project. Public Works has a few outstanding items that need to be completed before the ballfields can be started. They are anticipating starting work between June and July.
7. Grants
 - a. DCNR-This has been submitted.
 - b. Blight Mitigation -The property owners have not been in contact with the township. Mrs. Noble will follow up.
 - c. Act 902 -The township is not eligible for this grant.
 - d. COPS Grant-Mrs. Slagle and Chief Horvath are working together on this grant.
 - e. Good Neighbors Fund Grant-The police department received a \$5,000 grant. This will help fund their vests.
 - f. Act 13
 - i Flood Mitigation Grant Arthur Road-The Township is eligible for a grant that will help with flooding. There has been enough data collected to support this roadway grant in the time frame allowance. Other township roadways may be eligible for future grant opportunities.
 - ii Flood Mitigation Grant Multi-Municipal with Canonsburg-Canonsburg has asked for a letter of support for a grant opportunity on McBurney Road. Jodi went over the details with the board.
8. Agricultural Security Area-No application has been submitted for this item.
9. EMS Services Meeting-The township has asked both ambulance services to look at the map to see if we need to adjust the service area to better serve the residents. Currently both parties are working together.
10. Western Avenue Sewer Project-Gateway is working through the concepts. They need additional information.
11. Washington County Land Bank-The school is interested in joining. They need to sign the agreement.
12. Sewer Trailer/Camera-The township is waiting on additional quotes and demonstrations before finalizing a decision.
13. April Flooding-Public Works is working through repairs. They had an extensive list. They are prioritizing and completing items on the list.
14. Allison Park Playground-Mrs. Noble and Mrs. O'Conner selected the colors and placed the order for the new playground.

15. My work initiative-This program is being offered again this year. They should start work in June.
16. Allison Hollow/Arthur Road Sink Holes-The bureau of mines cannot fix this item in a timely manner. Public Works has been given the authority to complete this project. They will submit the material cost to the DEP for reimbursement.
17. Stop Sign requests
 - a. Summit Circle-
 - b. McGovern and Parker
 - c. Washington Trails and KingsThe township is working on these items with PennDOT.
18. Relay for life painting McGovern Road-Relay for life has asked the board if they will be permitted to paint relay for life ribbons on the roadway this year.

A motion was made by Mr. Wise and seconded by Mr. Shober to authorize relay for life to paint purple ribbons on McGovern Road for their relay of life event. All Supervisors voted yes. The motion carried 3-0.

19. Community Day Vendor Options-A request was made to allow vendors to sell alcohol at Chartiers Community Day. The board discussed this request and have decided to keep this event family focused and will not permit alcohol vendors at community day.

The board thinks it would be a good idea to have a separate event for the community where vendors would be permitted to sell alcohol.

PUBLIC COMMENT

Jerome Davis 317 Wylie Ave has asked when public works will be able to clear gravel from the inlets on Wylie. He received a letter regarding gravel being on the roadway from his property, but gravel is an issue on Wylie due to water run off not just his property. He also had questions on the drains being repaired.

Ms. Slagle responded to the drains and possible future paving in that area.

Jeffrey Litzenberger 846 Elm drive has an issue with cars parking along N. Johnson hill.

This resident has parking permits allowing them to park along the roadway. They are not permitted within the first 50 feet of the entrance to Pike Street. When this house was converted into apartment's several years ago, prior to this board, the owner was not required to install parking for these apartments. Unfortunately, the township

cannot force the new owner to install parking but can enforce the 50-foot rule that is stated on their parking permit.

ADJOURN

Time: 7:37pm

Jamie Rozzo – Recording Secretary

Secretary, Frank Wise Jr